

**Corporate Management Scrutiny
Committee**

Item No. 2

9 June 2008



**Terms of Reference, Membership and
Dates of Meetings**

Report of the Head of Overview and Scrutiny

Purpose of Report

1. To confirm the Terms of Reference of this Committee, Membership for 2008/09, and the Dates of Meetings.

Terms of Reference

2. The Council is required under the Constitution to appoint a Corporate Management Scrutiny Committee. The formal terms of reference of the Committee are attached to this report to assist Members.

Membership of Committee 2008/09

3. The Corporate Management Scrutiny Committee will consist of 20 Members plus up to 6 non-voting co-opted members.

Dates of Meetings

4. The Committee will meet at 10 a.m. on the following days:-

Monday 9 June 2008
Tuesday 26 August 2008
Monday 17 November 2008
Monday 23 February 2009

Recommendation

5. You are recommended to note this information.

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COMMITTEE	TERMS OF REFERENCE
Scrutiny Committee for Corporate Management Issues	<p>To fulfil the Overview and Scrutiny role in relation to corporate management issues including:</p> <ol style="list-style-type: none"> 1. to assist the Executive in the development of the Council's annual budget and to review and scrutinise budgetary management; 2. to enhance community leadership and improve the way the Council communicates, listens and responds; 3. to use resources effectively; 4. to continually improve the delivery of our services and implement solutions that support local needs, priorities and aspirations; 5. to develop the Council's capacity to embrace change and improve the way our services are provided; 6. to consider overall Council performance and the Council's corporate direction and vision